

Checklist of documents required for application for change of status of residence

○ is "required". The blank space is "not required".

| Student Status | Regular Undergraduate Student | Regular Master's Course Student | Regular Doctoral Program Student | Elective Course Student | Research Student |
|--|-------------------------------|---------------------------------|----------------------------------|-------------------------|------------------|
| Application form for Change of Status of Change ※including 2-page form for organization issued by the university | ○ | ○ | ○ | ○ | ○ |
| Passport ※Present the original copy at the Immigration Bureau | ○ | ○ | ○ | ○ | ○ |
| Residence Card ※Present the original copy at the Immigration Bureau | ○ | ○ | ○ | ○ | ○ |
| Student ID ※Present the original copy at the Immigration Bureau ※Not required before enrollment | ○ | ○ | ○ | ○ | ○ |
| Certificate of Enrollment ※Certificate of Admission before enrollment | ○ | ○ | ○ | ○ | ○ |
| Transcript ※Not required if less than one semester after enrollment | ○ | ○ | ○ | ○ | ○ |
| Certificate of Course Enrollment | | | | ○ | |
| Certificate of Research Contents | | | | | ○ |
| Description of Expenses ※For University confirmation only. Not required to submit to the Immigration Services Bureau. | ○ | ○ | ○ | ○ | ○ |
| List of documents to submit ※Submit to the Immigration Services Bureau only. No need to submit to the university. | ○ | ○ | ○ | ○ | ○ |
| Confirmation of Language Ability ※Submit to the Immigration Services Bureau only. No need to submit to the university. | ○ | ○ | ○ | ○ | ○ |
| Statement of reasons for change ※Submit to the Immigration Services Bureau only. No need to submit to the university. | ○ | ○ | ○ | ○ | ○ |
| Documents related to the activities that fall under the current status of residence ※Submit to the Immigration Services Bureau only. No need to submit to the university. | ○ | ○ | ○ | ○ | ○ |